

10am, Thursday, 25 June 2015

Appointment to the Boards of Cre8te, EDI and Subsidiary Companies and Creative Edinburgh

Item number	7.3
Report number	
Executive/routine	
Wards	All

Executive summary

The purpose of this report is to ask Council to appoint a representative to the Board of Cre8te Opportunities Limited, an independent social enterprise. Councillor Frank Ross resigned from the Board in June 2015 and the Council is asked to appoint a replacement.

Council is also asked to appoint a representative to the Board of EDI Limited and subsidiary companies (the Council's arms length property companies). Councillor Jason Rust resigned from the Board in June 2015 and the Council is asked to appoint a replacement.

In addition, Council is asked to note the resignation of Councillor Deirdre Brock from the Board of Creative Edinburgh. Following a due diligence review of the Council's membership of this Board, it has been agreed that no replacement is required. The Council will retain an officer Observer on the Board of Creative Edinburgh.

Links

Coalition pledges	P8, P16, P17, P28,
Council outcomes	CO7, CO8, CO9, CO19, CO26
Single Outcome Agreement	SO1, SO4

Appointment to the Boards of Cre8te, EDI and Subsidiary Companies and Creative Edinburgh

Recommendations

- 1.1 It is recommended that Council appoint a replacement Board Director to the Board of Cre8te Opportunities Limited.
- 1.2 It is recommended that Council appoint a replacement Board Director to the Board of EDI Limited and subsidiary property companies.
- 1.3 Council is asked to note the resignation of Councillor Brock from the Board of Creative Edinburgh and to note that no replacement is required.

Background

- 2.1 The Memorandum and Articles of Association of Cre8te Opportunities Limited require that the City of Edinburgh Council is represented on the Board.
- 2.2 EDI Limited and subsidiary companies are arms length property companies wholly owned by City of Edinburgh Council.
- 2.3 Creative Edinburgh was established in 2009 and an Elected Member was appointed to the Board at that time to oversee the re-establishment of the company following a period

Main report

Cre8te Opportunities Limited

- 3.1 Cre8te is an independent social enterprise which aims to build strong, sustainable communities in areas of regeneration. This is done by helping people to set up their own business, providing affordable workspaces, helping people into work and providing support to existing businesses.
- 3.2 Councillor Ross has resigned as a Director in June 2015 and therefore a new Director is required to be appointed.

EDI Group Limited (EDI)

- 3.3 The shareholder agreement for EDI dictates that the Board of EDI is to be made up of (1) one Director being and Executive Director, (2) three elected members of the Council and (3) three additional Directors, serving as non- executive Directors.

- 3.4 Councillor Rust resigned as a Director in June 2015 and therefore a new appointment is required. The shareholder agreement also dictates that all subsidiaries of EDI e.g. Waterfront Edinburgh Limited etc, are to have the same board and therefore the appointment is also to all subsidiaries of EDI.

Creative Edinburgh

- 3.5 Creative Edinburgh was re-established in 2009 with support from City of Edinburgh Council. The company is now operating effectively and membership has grown significantly.
- 3.6 Councillor Brock resigned as a Director in June 2015 and, following due diligence checks on behalf of the Council, it is concluded that a replacement board member is not required. The Council will retain observer status on the Board and an officer from the Economic Development Service will perform this role.

Measures of success

- 4.1 New Board Member appointed to Cre8te Opportunities Limited.
- 4.2 New Board Member appointed to the EDI Group Limited.

Financial impact

- 5.1 Not applicable.

Risk, policy, compliance and governance impact

- 6.1 Not applicable.

Equalities impact

- 7.1 The aims of Cre8te are:
- Help people set up and develop their own businesses;
 - To provide affordable workspaces to enable businesses to locate in the area and contribute to the local economy; and
 - We support people into employment through the numerous projects we run.
- 7.2 EDI Group Limited and subsidiary companies are Council owned arm's length organisations. The aim of the group is:
- To maximise the positive impact of land & buildings in Edinburgh by creating inspirational spaces for workers, residents and global visitors.

Sustainability impact

8.1 Not applicable.

Consultation and engagement

9.1 Not applicable.

Background reading/external references

[Cre8te Opportunities Limited](#)

[Waterfront Edinburgh Limited](#) [need link to EDI]

[Creative Edinburgh Limited](#)

Greg Ward

Director of Economic Development

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Links

Coalition pledges	<p>P8 - Make sure the city's people are well-housed, including encouraging developers to build residential communities, starting with brownfield sites</p> <p>P16 - Examine ways to source new funding to support small businesses</p> <p>P17 – Continue efforts to develop the city's gap sites and encourage regeneration</p> <p>P28 - Further strengthen our links with the business community by developing and implementing strategies to promote and protect the economic well being of the city</p>
Council outcomes	<p>CO7 – Edinburgh draws new investment in development and regeneration</p> <p>CO8 – Edinburgh's economy creates and sustains job opportunities</p> <p>CO9 – Edinburgh residents are able to access job opportunities</p> <p>CO19 – Attractive Places and Well Maintained – Edinburgh remains an attractive city through the development of high quality buildings and places and the delivery of high standards and maintenance of infrastructure and public realm</p> <p>CO26 - The Council engages with stakeholders and works in</p>

	partnership to improve services and deliver on agreed objectives
Single Outcome Agreement	SO1 – Edinburgh's Economy Delivers increased investment, jobs and opportunities for all SO4 - Edinburgh's communities are safer and have improved physical and social fabric
Appendices	1 – Role Description of Cre8te Board Member 2 – Role Description of Waterfront Edinburgh Board Member

Appendix 1 – Role Description of Cre8te Board Member

Role Description	
Role Title	Board Director
Role Reference	Board Director
Salary and Grade	N/A – voluntary position
Location	Edinburgh
Hours and Terms	
Holiday Terms	N/A

General Terms and Conditions	
Responsible to	Chair of the Board
Responsible for	Governance of Cre8te and its strategic direction in line with Council policies

Purpose of Job	To carry out governance, legal and strategic responsibilities effectively, alongside the Board of Directors team
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Main tasks and activities	<ol style="list-style-type: none"> 1. Carry out governance, legal and strategic responsibilities effectively. 2. Attend meetings of the Board of Directors and the AGM 3. Build links between the Board and Cre8te staff 4. Engage stakeholders and represent Cre8te 5. Develop the capacity and capability of the governing body to be effective 6. Support the appraisal and guidance of the Chief Executive, as requested by the Chair
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Decisions made by the postholder
<p>Make informed and transparent decisions on all significant matters.</p>
Key Contacts
<ul style="list-style-type: none"> • Neil Scott, Chief Executive • Councillor Maureen Child, Board Member • Rick Finc, Board Member • Norrie Davies, Board Member • Bill Grant, Board Member • Val Wishart, Board Member • Stuart Murray, Board Member • Ros Taylor, Board Member

Appendix 2 – Role Description of EDIMember

Role Description	
Role Title	Board Director
Role Reference	Board Director
Salary and Grade	N/A – voluntary position
Location	Edinburgh
Hours and Terms	
Holiday Terms	N/A

General Terms and Conditions	
Responsible to	Chair of the Board
Responsible for	Governance of EDI and its strategic direction in line with Council policies

Purpose of Job	To carry out governance, legal and strategic responsibilities effectively, alongside the Board of Directors team
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Main tasks and activities	<ol style="list-style-type: none"> 1. Carry out governance, legal and strategic responsibilities effectively. 2. Attend meetings of the Board of Directors and the AGM 3. Build links between the Board and EDI staff 4. Engage stakeholders and represent EDI 5. Develop the capacity and capability of the governing body to be effective 6. Support the appraisal and guidance of the Chief Executive, as requested by the Chair
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Decisions made by the postholder
<p>Make informed and transparent decisions on all significant matters.</p>
Key Contacts
<ul style="list-style-type: none"> • Eric Adair, Operations and Finance Director • Councillor Frank Ross • Councillor Gordon Munro • John Watt • Hugh Rutherford • Deborah Benson